



Kane County State's Attorney's Check Enforcement Program

Contact the Check Enforcement Program at: **1-888-616-6478**
or contact the website at: **www.hotchecks.net/kane**

This form can be submitted by mail to:

State's Attorney's
Check Enforcement Program
P.O. Box 35
South Elgin, IL 60177

Check Complaint Form

VICTIM INFORMATION

Merchant Program No. _____

Company Name (If an individual, enter your name.)

Address _____

City _____

State _____ Zip _____ Phone _____

Certain checks are civil rather than criminal issues. Please check this box to verify that no check(s) submitted were post-dated or accepted as payment on an account and that there was no agreement to hold any check.

Checking this box signifies that you agree not to accept payment for the check directly and will refer the check writer to the **Check Enforcement Program at 888-616-6478**.

The undersigned states that he/she has actual knowledge of the facts stated herein and believes that they are true as presented. Further, the undersigned relinquishes all rights for acceptance of restitution unless directed by the State's Attorney's.

Print Name _____

Title _____

Signed _____

Date _____

CHECK-WRITER INFORMATION

Name (Last) _____

(First) _____

(Middle) _____ (Suffix) _____

Address _____

City _____

State _____ Zip _____ Phone _____

Driver's License No. _____

State Where Issued _____

Other Photo ID _____

Date of Birth _____ Male Female

Race _____ Height _____

Wt. _____ Hair Color _____ Eye Color _____

Please list any additional information to help identify or locate the check writer

CHECK INFORMATION

IMPORTANT - Establish Positive ID

This can be done two ways:

(1) if photo ID is verified and noted or (2) the person taking the check can positively identify the check writer. If possible, list the name of the person who can positively identify the check writer for each check.

Qualifying Checks

- Insufficient or Non-sufficient Funds
- Closed Account
- No Account

Some Non-Qualifying Checks

- Two-party checks
- Stop payment checks
- Post-dated, pre-dated or altered checks
- Checks written toward a pre-existing debt
- Agree to hold checks
- Counterfeit or Forged checks
- Checks older than 180 days
- Checks as payment on an open account

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Reason check was dishonored:

- NSF
- Account Closed
- No Account

Ck. No. _____

Date Passed _____

Amount _____

Was photo ID verified?

- No
- Yes

Person who accepted check

Was partial payment accepted?

- No
- Yes - If yes, in what amount?
\$ _____

Can the person who accepted this check positively identify the check writer?

- No
- Yes

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Reason check was dishonored:

- NSF
- Account Closed
- No Account

Ck. No. _____

Date Passed _____

Amount _____

Was photo ID verified?

- No
- Yes

Person who accepted check

Was partial payment accepted?

- No
- Yes - If yes, in what amount?
\$ _____

Can the person who accepted this check positively identify the check writer?

- No
- Yes

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Reason check was dishonored:

- NSF
- Account Closed
- No Account

Ck. No. _____

Date Passed _____

Amount _____

Was photo ID verified?

- No
- Yes

Person who accepted check

Was partial payment accepted?

- No
- Yes - If yes, in what amount?
\$ _____

Can the person who accepted this check positively identify the check writer?

- No
- Yes

Please staple **Original or Bank-generated Substitute** Check(s) here. Attach required supporting information to the back of this form.